



Shaffer Elementary School

"Excellence In Education"
P.O. Box 320
Litchfield, CA 96117
(530) 254-6577 FAX (530)-254-6126
www.shafferschool.com

BOARD OF TRUSTEES

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SHAFFER P.R.I.D.E

*Joshua Blackburn
Superintendent/Principal*

TITLE IX INFORMATION

Shaffer Union Elementary School District is committed to providing a learning and working environment free of sexual discrimination and sexual misconduct. Shaffer Elementary takes such offenses seriously and anyone who believes, or has knowledge of, may file a complaint with the United States Department of Education, Office for Civil Rights, under Title IX legislation. The person or organization filing the complaint need not be the victim of the alleged discrimination but may be affected by a general "hostile sexual environment" or may complain on behalf of another person or group. A complaint may be filed by contacting Shaffer Union Elementary School District Title IX Coordinator, Joshua Blackburn at jblackburn@shafferschool.com or call (530) 254-6577.

Additionally, the following website links contain information regarding rights and responsibilities and how to file a complaint electronically with the Office for Civil Rights:

- List of rights specified in Education Code Section 2212.8
https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC§ionNum=221.8
- Understanding your rights: <https://civilrights.justice.gov/#your-rights>
- Report a complaint: <https://ocrcas.ed.gov/>
- California Department of Education Office for Equal Opportunity and Access
<https://www.cde.ca.gov/re/di/eo/>
- United States Department of Education Office for Civil Rights
<https://www2.ed.gov/about/offices/list/ocr/index.html>

The Shaffer Union Elementary School District has a responsibility to conduct and complete an investigation of the complaint and prepare a written decision within 60 calendar days of the date of receipt. This time period may be extended by a written agreement of complainant.

Joshua Blackburn
Title IX Coordinator